

Sionito Campgrounds Association

Guidelines for Acceptance of In-Kind Contributions

Purpose of this Document:

To identify and obtain in-kind contributions from Jurisdictions, Members and Friends of Camp Sionito that are of good quality and which can be used at Camp Sionito or sold to raise funds as determined by the Sionito Campgrounds Association Management Committee (the "Management Committee").

Intent of this Document:

To formalize the process and steps necessary to solicit and accept in-kind contributions to Camp Sionito. (In the past some donations made to Camp Sionito consist of items which are not needed or are of such poor quality that the donations present a disposal problem for the campgrounds.)

Rules and Responsibilities:

1. All donations must be reviewed and approved by the Management Committee prior to the items being delivered to the Sionito Campgrounds. The Management Committee has delegated this responsibility to Tim Everett who may be reached at 817.919.0402 or Tim.R.Everett@exxonmobil.com (the "Gatekeeper"). Camp Sionito reserves the right to reject or refuse delivery of any item contributed to the campgrounds absent the prior approval of the Gatekeeper.

2. A receipt for all in-kind contributions must be requested from the Gatekeeper before Camp Sionito accepts those items.

3. The donor is responsible for delivery of the donated item or items to Camp Sionito unless other arrangements are agreed to in advance of the donation being accepted by Camp Sionito. Delivery of the donation must be coordinated, in advance, between the donor and a representative of Camp Sionito to insure timely acceptance of the donation

4. All donations to Camp Sionito are final and the decision to use, sell, or dispose of the donated item or items will be the sole responsibility of the Management Committee. Donated items will not be returned to the donor.